

# **FIXED ASSETS MANAGEMENT**

**FROM ACQUISITION  
TO DISPOSAL**



# SPINE ASSETS

ULTIMATE COMPREHENSIVE SOLUTION FOR FIXED ASSET MANAGEMENT

One of the largest and obvious Capital Investments most companies have is in their Property, Plant and Other Assets. So you are at right place to manage your Fixed Assets effectively.

Spine Assets is a complete and integrated solution that gives you an easy-to-manage sole-version of Asset Lifecycle Management.

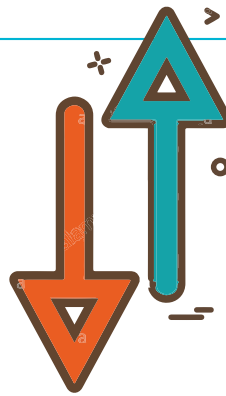


Everything you need comes in one powerful, flexible, affordable Software.

Gain better control over your organization's valuable assets, reduce losses and theft, and store essential asset information.

Accurate Depreciation calculation to adhere compliance

# FOR THE MANAGEMENT OF DAY-TO-DAY ASSET OPERATION



**Budget, Acquire, Barcode, Transfer, Physical Verification,  
Dispose / Write-off, Depreciate, Revalue**

- \* Covers the entire company's asset management lifecycle
- \* Control all transactions like asset proposal, depreciation, creation, revaluation, disposal, transfer and split
- \* Easily track depreciating or non-depreciating company assets
- \* Instantly create assets based on unlimited asset categories and quick reporting
- \* Use automated defaults for asset creation, depreciation and eventual retirement with minimal effort
- \* Move and track assets from one location to another or from one subsidiary to another
- \* Increase/decrease asset values through revaluation to reflect its current market value
- \* Budgeted Vs. Asset acquired analysis
- \* Complete custom Workflow & Query Desk.....makes Maker-Checker process hassle-free

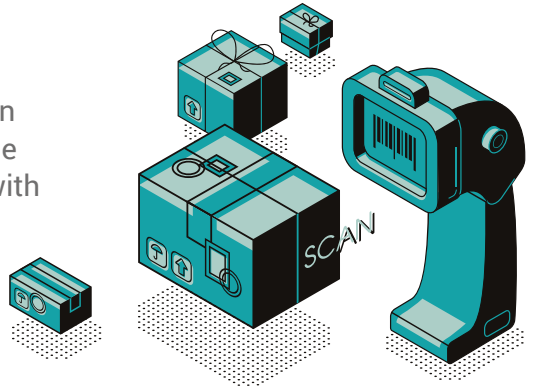
# KEY FEATURES OF SPINE FIXED ASSET MANAGEMENT



- Multi-company
- Easily track depreciable or non-depreciable assets
- Highly flexible parameter to codify the asset with Barcode/QR codes
- Asset status, history, and location for audits
- Hierarchical asset arrangement
- Identify parent/child relations and dependencies
- Multiple Transaction types
- Create separate Masters for Companies Act Groups, Income Tax Act Block
- Full and partial disposals
- Transfers, enhancements, cost adjustments
- Revaluations and Asset splits
- Standard and user-definable depreciation methods
- Apply by asset, asset group, and period of account
- Manage Historical periods
- Automatic depreciation calculations with Full statutory compliance
- Audit Trails via Asset History
- User audit logs
- Standard interfaces to spreadsheet and Accounting packages
- Electronic document management
- Manages cost-Breakups
- Suite of standard reports & User-definable reports - Report Builder
- Multiple Access Rights and Responsibilities allocation to users
- Easy Replication of Assets / Components
- Barcode Generation, Printing & Physical Verification

## ASSET TRACKING

- Asset Location/ Department/ Custodian Tracking - Access frequent, configurable updates on asset location and status with the click of a button.
- Ensures that no assets get misplaced.
- Quick and Easy Allocation
- Ability to tag assets via the Barcode / QR Code



## FIXED ASSET AUDITS

Provides ability to perform both live and offline audits.

- Protect against lost or stolen assets
- Gain better control of your asset base
- Enhance the accuracy of financial records
- Improve asset history & lifecycle planning
- Interface for Barcode Reader
- Variance between Actual & On-Record Assets



## COST CONTROL

- Improve cost control by reducing insurance premiums, extending asset lives, and comparing supplier performance
- Improve asset acquisition, usage, and disposal processes with one version of the truth.
- Avoid oversights by creating automated alerts for key events such as insurance renewal, warranty expiry, or replacement date.
- Minimize delay in the event of an insurance claim.



# FLEXIBLE DEPRECIATION

- A single fixed asset register enables effective management of complex depreciation
- Automatic Depreciation calculation for any period or range of periods across multiple books.
- User-definable analysis criteria by asset, asset group, cost centre, or accounting period.
- Accurate data provides peace of mind.
- Apply multiple depreciation methods against every asset for reporting calculations
- Leverages complete flexibility to depreciate assets based on the right depreciation method
  - Companies Act
  - Income Tax Act
  - Management Act

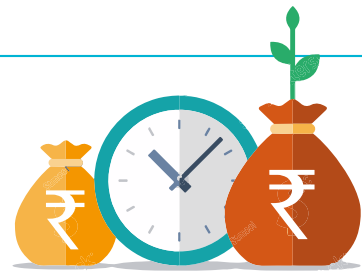


## MAINTENANCE SCHEDULING

- Record each service log entry
- Up-to-date service history
- Maintain component-wise service records
- Manage additional maintenance cost
- Upcoming Service Due-Reminders / Auto alerts
- Print Challan while sending assets to service providers with nature of problems
- Maintain list of assets resided at service provider



## METICULOUS REAL-TIME ASSET REPORTING



- Exploit Spine's powerful fixed asset software to improve statutory compliance and accelerate year-end reporting
- Create user-definable reports for any range of past, current, and future accounting periods, and include locations, type, supplier, and department.
- Ability to sort, sequence, and filter reports by any user-defined fields.
- Reports are viewable on screen, in PDF, printed or can be exported to MS Excel or other standard flat file formats.
- Comprehensive dashboards



## MASTER REPORTS

- Asset Group Chart
- Asset Master Chart
- Asset Component Chart
- Asset Block Master Report
- Contact Masters Report for Location, Cost center, Vendor, Custodian, Service Provider

## ASSET MANAGEMENT REPORTS

- AMC / Warranty / Insurance/ Lease Expiry Report
- Service Log Book
- Asset Services Due Report
- Advance Search / Contact Search
- Reminders for AMC, Warranty, Insurance Service & Lease





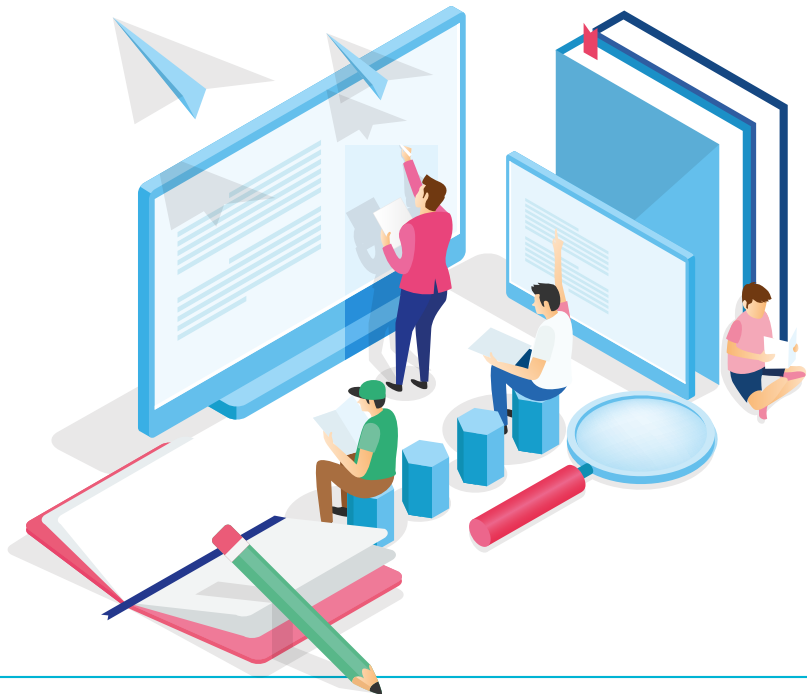
# ACCOUNTING REPORTS

- Fixed Assets Schedule:
  - Companies Act
  - Income Tax Act
  - Management Act
- Group wise Summary & detailed.
- Detailed Depreciation Calculation:
- Asset Group wise / Location wise / Cost Center wise
- Depreciation Comparison Report for Current & Proposed Depreciation Method
- Depreciation Comparison Report for Depreciation Percentage Change
- Physical Verification Report
- Journal Voucher

# MIS REPORTS

Asset Acquisition Report for:

- Asset Group / Asset Block
- Location / Cost Centre / Custodian
- Service Provider / Vendor
- Asset Disposal / Write off Report
- Asset Component Transfer Report
- Asset Re-location & Part Allocation Report
- Market Value Report



# MANAGING FIXED ASSETS ENHANCES YOUR PROFIT

**DID YOU  
KNOW?**



- Designed for use in any Industry Segment
- Reduce operational cost by increasing asset visibility.
- **Improve security** with continuous tracking via barcode/QR Code scanning.
- Reduce the loss or theft of portable assets.
- Lower **insurance premium** with the updated asset records.
- Monitor changes in asset condition with updates.
- Automatically chase overdue for Insurance/AMC/Services/Lease Assets through active email workflows to reduce time
- Record a signature upon issue and return of an item to improve accountability. Attach and associate electronic documents to assets: document the current loan, photograph the condition, or attach instructions.
- Increase efficiency by reducing the time spent searching for assets.
- Gain online (live) and offline access via the windows and web based versions
- Provides data import/export facilities to Excel to save time and improve data quality.
- **Prevents discrepancies** that may otherwise arise between departments.
- Affords the facility to refresh asset status and condition.
- Provides information concerning location, history, condition, asset issue/return, maintenance, and disposals.
- Enables effective asset reallocation to **minimize unnecessary purchases**.
- Brings immediate savings, both in the time spent and the cost associated with the tracking process, making more frequent audits a viable proposition.
- Enables stored files and documents, such as photographs, emails, and purchase orders, etc., to be linked to asset records.

# WORDS OF APPRECIATION BY OUR CLIENTS...



**CANARA ROBECO**  
Mutual Fund

We are using the Spine Assets application since 2012 and it is working fine as per our requirement. Further service support is also very good. Queries are resolved promptly on call and if required engineer is also arranged at site

 **GEBR. PFEIFFER**

Spine Assets is a very simple, flexible and user-friendly Fixed Asset Management Software for asset and depreciation account, keeping in view the requirements of India Companies Act and Indian Income Tax Act. We can work with different accounting years for books (companies Act), Income Tax and MNC Years

 **ICICI Foundation**

It is so user friendly and support team are amazing - gets straight through someone who can help immediately  
Everything is in one place - it is simple,easy to operate & saves time

**JUHU BEACH  
RESORTS**

Our company had procured Fixed Assets Software developed by Spine Technologies for more than 5 years and share a long relationship with them

We are extremely happy with the software as well as timely updates and after sales services provided by Spine Team

**JUNIPER HOTEL  
PRIVATE LIMITED**

We have been using the Spine software for Asset Maintenance for last 5 yrs

The statutory auditors are happy with the fixed asset software and it helps us in calculating depreciation both under the Income Tax Act as well as under the Companies Act 2013

  
VANAZ ENGINEERS LIMITED

The software is running smoothly and the staff support is also good

Overall software performance & team support is upto the mark

# Core Competencies Of Spine Technologies

## SPINE PAYROLL

Complete  
Payroll  
Automation

## SPINE HR SUITE

Complete  
HR Automation,  
Yet Modular

## SPINE ASSETS

Fixed Assets  
Management  
From Acquisition  
Till Disposal

## APPLICATION LIFE

Managing assets is an on-going job there's always something to be done.

Conventional system doesn't have the updated connections. Whereas with Spine Assets is an ageless investment for the life of your business journey as the software supports instant updates and smooth integrations.



## SCALABILITY

While you scale your business model up based on your company grows or reorganizes, Spine Assets will easily scale up with your company.

Whether you're trying to expand your business or you have seasonal operation, you don't need to purchase new software for growing companies' strengths.



### OUR PRESENCE

**India:** Ahmedabad, Bangalore, Bhopal, Chennai, Chandigarh, Delhi, Gurgaon, Hyderabad, Indore, Lucknow, Ludhiana, Mumbai, Noida, Navi Mumbai, Nagpur, Nashik, Pune, Vapi, Thane

**Overseas:** Dubai, Indonesia, Kenya, Uganda, Philippines

